

# Christmas Village 2017 Booth Application

The 2017 Christmas Village Booth Application fee is \$50. The **application fee is non-refundable.** Please do not send any additional payments at this time other than the \$50 application fee, as we are not able to accept any other funds until an invitation has been extended to participate.

Completion of an application does not guarantee acceptance to Christmas Village. A committee of Christmas Village board members reviews each application. The committee meets monthly during February, March, April, May, August and September. Vacancies are filled as they become available. Merchants will be accepted based on category and quality of merchandise, taking into consideration current merchandise already available at Christmas Village. The waiting list does not roll over from one year to the next. Merchants are placed on the waiting list based on category and quality of merchandise and latest date available to be notified of acceptance. All decisions are final. **We kindly request prospective merchants submit an application for no more than 3 consecutive years.**

Business Name \_\_\_\_\_

Your name \_\_\_\_\_

Names of any Business Partners \_\_\_\_\_

Business Address \_\_\_\_\_

Business website: \_\_\_\_\_

Business phone: (\_\_\_\_\_) \_\_\_\_\_ Other (\_\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

Preferred booth size: 10' \_\_\_\_\_ or 20' \_\_\_\_\_  
\*will accept a 10' if a 20' is not available \_\_\_\_\_

Business Category: \_\_\_\_\_

If your business covers multiple categories please choose the one that best represents your company.

- Artwork   Bath & Beauty Products   Children's Clothing   Children's Gifts   Christmas Décor   Clothing & Accessories  
Food   Food-Candy/Sweets   Garden/Yard Art   Gifts   Gifts- Holiday   Gifts- Houseware   Gifts- Nonprofit  
Gifts- Sports   Gifts- Stationary   Health, Bath & Beauty   Home Décor   Jewelry   Men's Gifts   Personalized Gifts  
Pet Gifts   Toys

Fully describe your product(s) in specific detail \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Price range of products \_\_\_\_\_

Other than this year, have you ever applied to be a merchant in Christmas Village? If so, what years?

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Vacancies are filled when cancellations arise, which can be any time throughout the year. What is the latest date you could be contacted to participate: \_\_\_\_\_

List any shows that you have participated in the past 2 years: \_\_\_\_\_

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How did you hear about the Village? \_\_\_\_\_

### **Christmas Village 2017 Location and Booth Pricing**

Christmas Village 2017 will be held at The Fairgrounds Nashville in Nashville, Tennessee from Thursday, November 9, 2017 to Sunday, November 12, 2017. Booth costs for 2017 are \$900 for a 10'x10' booth and \$1,800 for a 20'x10' booth. Prices are subject to change. All booths require an additional \$250 rent for access on two sides. End booths require an additional \$550 rent with access on three sides. Booths with adjacent storage are required to rent the storage for \$8.00 per square foot. *Subletting booth space is not permitted.* Additionally, the Merchant Contracting committee will be reviewing applications with decision to accept, decline, or put on a wait list monthly at the beginning of March.

Please fill out application in its entirety- include a **non-refundable \$50 application fee** in the form of a check payable to Christmas Village and **photographs and/or samples** of your merchandise. Please do not send any additional payments at this time other than the \$50 application fee, as we are not able to accept any other funds until an invitation has been extended to participate. *Applications will not be considered without photographs/brochures of your products and/or samples.* **Please include at least one picture of your booth display at a previous show you have attended.**

#### **Please read merchant rules and regulations prior to applying.**

- Yes, I understand that **the application fee is non-refundable** and that submitting an application does not guarantee acceptance to Christmas Village.
- Yes, I have read the merchant regulations and agree to abide by them.

If you would like samples returned please include a self-addressed, pre-paid postage label for the proper postage (stamps are unacceptable) and envelope/box large enough to fit everything. Items will not be returned until a decision on your participation has been made.

- Yes, I want my samples returned and I will enclose a prepaid postage label for the proper postage.
- No, please keep my samples as a donation to Christmas Village.
- I understand that submission of this application implies no obligation on the part of Christmas Village but is merely for use in the selection process. I also understand that this application is only valid for the 2017 Village. I understand that I will be contacted by email once a decision has been made on my participation status.

Signature\_\_\_\_\_

Print name\_\_\_\_\_ Date\_\_\_\_\_

Submit application and samples/photographs to:

Prospective Merchant Chair

PO Box 158826

Nashville, TN 37215-8826

